



Sexuality Information and Education
Council of the United States

STATE POLICY DIRECTOR

SIECUS seeks a strategic, ambitious, and charismatic State Policy Director to assist in the leadership of building and expanding state partner relationships and policy advancement plans. The ideal candidate will have experience influencing state policies through advocacy support, leading strategic partner engagement in a variety of political environments, and managing multiple projects on varying timelines.

About SIECUS: SIECUS is a national nonprofit organization dedicated to affirming sexuality as a fundamental part of being human, one that is worthy of dignity and respect. We advocate for the right of all people to accurate information, comprehensive education about sexuality, and sexual health services. We focus our work in education, policy, and strategic communications and through these strategies promote lifelong sexual health and well-being.

Job responsibilities: The State Policy Director, based in SIECUS' office located in downtown Washington, DC and reporting to the Senior Policy Director, is responsible for the following:

- Establishing, building, and strengthening state-based stakeholder and advocacy partnerships
- Developing and providing strategic policy and advocacy guidance and support to state and local partners
- Leading the management of and contributing to the research, analysis, and writing of key SIECUS publications and additional policy and education materials and resources
- Representing SIECUS and participating in state-focused coalitions and conferences
- Providing management support for SIECUS events and partner convenings
- Overseeing the monitoring, tracking, and reporting on state and local policy activities
- Supporting efforts to integrate and engage state and community partners in federal policy activities
- Assisting in the development of SIECUS' external communications, publications, and other materials
- Providing other organizational support as necessary

Qualifications:

- Minimum of 6–8 years of related policy and advocacy experience (this can include extended internships/fellowships, ongoing volunteer work, and part-time work)
- Familiarity with state legislative or state and local policymaking processes and/or advocacy efforts
- Demonstrated ability to produce quality work in both a team environment and independently
- Established ability to multi-task and work well under pressure
- Experience anticipating and identifying potential challenges and taking proactive steps to address them
- Excellent written and verbal communications skills with a proven track record of writing clear, structured, and persuasive communications (e.g., reports, factsheets, talking points, action alerts, and briefs) with high attention to detail
- Commitment to advancing sexual and reproductive education, health, rights, and justice

Preferred:

- Prior experience working for or with State Legislative, Congress, or other policymaker bodies and/or for or with sexual and reproductive health, rights, or justice organizations
- Working familiarity with sexuality education politics, policies, programs, and practices
- Coalition management and/or active participation
- Prior project management experience

To Apply: Please submit a cover letter, one-page writing sample, and resume to hire@siecus.org with the subject line “[Your Name] - State Policy Director.” Applications will be reviewed on a rolling basis beginning June 26, 2017.

Salary: \$70,000–\$75,000 (Exempt)

Benefits: 12 sick, 10 vacation, and 3 personal days per year; 11 paid holidays and office closure between December 24–January 2; employer-covered medical and dental insurance; and long-term disability, life, and AD&D insurance.

SIECUS is an equal opportunity employer, committed to inclusive hiring and dedicated to diversity in our work and staff. We do not discriminate on the basis of sex, gender, race, ethnicity, age, religion, disability, gender identity, or sexual orientation.